



Woking Football Club

The Laithwaite Community Stadium

Kingfield, Woking, Surrey. GU229AA

COVID-19 GENERAL RISK ASSESSMENT

4th Floor | Waterloo House | 20 Waterloo Street Birmingham | B2 5BT
0121 643 3143 | F: 0121 643 3635M: 07872 306560

Behind Closed Doors (BCD) Match day General Risk Assessment

Department: Match Operations	Departmental Manager: Dave Curtis	Location: Laithwaite Community Stadium Woking	Assessors: Nick Davidson Dave Curtis	Date: 18/08/2020	Review Date: Ongoing following first game.
--	---	---	--	---------------------	--

This risk assessment will be reviewed regularly in the light of UK Government, SGSA, and Football Industry

Date	Action/Amendment/ Comment/	Author	Completion and date	Risk Matrix Mitigation Score 0 Not in place 1 In Progress 2 Completed N/A
27/06/2020	Document Created – 27/06/2020	National League	27.06.2020	Add which score to the assessment
10/08/2020	Adopted as best practice at Woking FC for the Laithwaite Community Stadium.	Covid Compliance team Woking FC		1
12/08/2020	Reviewed by Covid Officer, Safety Officer and Operations Manager	Nick Davidson	15/08/20	2

National League Behind Closed Doors Match Day General Risk Assessment.

18/08/2020	Authorised	Woking FC Board	18/08/2020	2
18/08/2020	Authorised	National League	18/08/2020	2
30/09/2020	Reviewed and authorised	Nick Davidson & WFC Board	30/09/2020	2

Contents

Event Management.....	5
Fans Outside the Ground.....	6
Entry Controls	7
Traffic Regulation	8
Player and Staff Areas	9
Match Officials	9
Pitch/Game precautions	10
Isolation Room	10
Cleaning Procedures	11
Event Duration	11
Fire/Major Incident	12
Medical Provision and First Aid.....	13
Inclement Weather	144
Slips/Trips/Falls	144
Broadcasting	155
Press	155
Security	166
Disabled Visitors.....	166

National League Behind Closed Doors Match Day General Risk Assessment.

Grounds Staff	177
Maintenance	177
Catering/Hospitality	188
Deliveries/Post	188
Contactors	188
Structural Elements.....	199
Floodlights.....	19
Unspecified Emergencies	199
Red/Amber/Green Zones	20
Recommended Numbers of Personnel.....	21
ACTION PLAN	21

National League Behind Closed Doors Match Day General Risk Assessment.

Area/Activity	Significant Hazards	Control Measures (existing and further controls required in bold)	Residual Risk Rating	Validation Signed/Dated	012 N/A
Event Management	Inadequate preparation leading to injuries/illness	<p>Club appointed COVID-19 Officer, COVID-19 Medical Officer (Club Doctor) and Safety Officer oversee match day precautions.</p> <p>A venue operation policy has been prepared detailing GREEN/AMBER/RED zones, access/egress points and social distancing precautions in line with Government requirements. This is reviewed regularly.</p> <p>Room capacities have been calculated with reference to social distancing requirements.</p>	Controls implemented Risk is Low		2
	Injuries due to environmental hazards	<p>Safety Officer to oversee arrangements from Match Control in the usual manner.</p> <p>Discussions with organisers and emergency services.</p>			2
	COVID-19	<p>Safety Advisory Group to be consulted over safety arrangements and amendments required to meet BCD requirements.</p>			2
	<p>Pre-match Police intelligence /CTSA to be considered.</p>	2			
	<p>Online/telephone contact scheduled pre-event for key stakeholders to impart up to date information.</p>	2			
	<p>Experienced and competent senior safety staff on duty.</p>	2			
	<p>Ongoing compliance with Safety Certificate Requirements</p>	2			
	<p>Sufficient personnel available in terms of numbers of safety stewards and medical/first-aid staff in relation to COVID-19 precautions.</p>	2			
	<p>Structural engineers' reports are completed at required frequency and remedial actions prioritised and addressed.</p>	2			

National League Behind Closed Doors Match Day General Risk Assessment.

Area/Activity	Significant Hazards	Control Measures (existing and further controls required in bold)	Residual Risk Rating	Validation Signed/Dated	012 N/A
		<p>Mechanical and electrical systems service and inspection regimes in place in line with statutory requirements and best practice. Pre-event check routines in place co-ordinated by Safety Officer. Relevant facilities risk assessments are prepared, and controls monitored.</p> <p>Structural and equipment checks undertaken and recorded at determined intervals. Built and set up by reputable companies, risk assessments in place and best practice complied with.</p> <p>Pre-event inspections undertaken, and issues raised with Safety Officer as required.</p> <p>Public Address systems are tested and presenting areas structurally checked, secured and deep cleaned.</p> <p>Adequate radio communication arrangements are in place and tested as required. CCTV system in place for ground monitoring purposes where appropriate.</p>			<p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>2</p>
<p>Fans assembling outside the ground before/ during event.</p>	<p>Increased risk of transmission of Coronavirus.</p> <p>Increased risk of unrest/unruly behaviour</p>	<p>Government and National League communicate 'stay at home' message to fans and use media platforms to reinforce consistent message. This is reinforced by messages released by Players and Manager and website content.</p> <p>Police may also use social media and communications to deter fans from visiting and have legal powers to disperse and remove illegal gatherings.</p> <p>Gates/access adequately manned by security staff (Zone Ex). Police contacted as required for assistance.</p> <p>Ticket office and retail outlet remain closed on match day, including on-line order collection. No entry to the ground is permitted to unauthorised persons.</p>	<p>Controls implemented Risk is Low</p>		<p>2</p> <p>2</p> <p>2</p> <p>2</p>

National League Behind Closed Doors Match Day General Risk Assessment.

Area/Activity	Significant Hazards	Control Measures (existing and further controls required in bold)	Residual Risk Rating	Validation Signed/Dated	012 N/A
		<p>Threat of potential damage to Club interests should game be cancelled or delayed due to unauthorised gatherings.</p> <p>Cardinals bar is closed and secured. Other bars locally may be open. Large gatherings are not permitted, and this is the responsibility of bar management. Police to monitor as required.</p>			2 2
Entry Controls	<p>Potential COVID-19 transmission risk</p> <p>Security risks arising from entry of unauthorised persons.</p>	<p>Only named/authorised persons permitted to enter the ground. All checked by security stewards on entry at main gate and submit to Health Checks and Track and Trace protocols as a condition of entry. Sanitising hands at the point of entry using the supplied or personal sanitising is essential.</p> <p>Persons invited are deemed event 'essential', and include players and support staff, medical, emergency services staff, security, broadcasting, and contractor staff.</p> <p>All entrants including players and match officials are expected to wear suitable face coverings on entry to the ground. The Club has a supply of face masks should they become damaged.</p> <p>All non-playing attendees will be issued with authorisation badges and lanyards which permit access to relevant AMBER or RED zones. These must always be conspicuously worn. Access is only allowed to that corresponding and relevant part of the stadium</p> <p>The Club Covid Doctor or will oversee entry screening protocol undertaken by two designated screening stewards wearing face masks and protective surgical type gloves.</p> <p>There is self-certification of asymptomatic status of all persons and their close contacts and temperature monitoring via infra-red thermometer on entry. Any person infected or suspected of being infected is not permitted entry and advised to self-isolate in line with Government requirements. (see below for isolation areas)</p>	Controls implemented Risk is Low		2 2 2 2 2

National League Behind Closed Doors Match Day General Risk Assessment.

Area/Activity	Significant Hazards	Control Measures (existing and further controls required in bold)	Residual Risk Rating	Validation Signed/Dated	012 N/A
		<p>A structured questionnaire is used to identify COVID-19 symptoms and associated risk factors.</p> <p>It is expected the away team management will implement suitable COVID-19 precautions for attending players and staff. Clear guidance and communication of those persons will be provided giving precise instructions of local procedures in advance of attendance.</p> <p>Staggered, timed entry arrangements are in place to minimise contact between persons on entry.</p>			<p>2</p> <p>2</p> <p>2</p>
Traffic Regulation	<p>Injuries due to accidents involving vehicles on Club premises</p> <p>COVID-19 risks</p>	<p>Only authorised, prior approved visitors permitted to enter ground for BCD events.</p> <p>Parking is restricted to Laithwaite Stadium car parks. No off-site parking facilities are required.</p> <p>Senior Steward accompanied by safety staff assist in management of Zone Ex.</p> <p>Players, Match Officials and Team Management will have access to the Laithwaite Stadium Compound car park at suitable distancing.</p> <p>Trained authorised staff manning car parks dressed to appropriate EN471 (high vis) standard PPE.</p> <p>The Home Team will arrive individually by car through the Westfield Avenue entrance and park as directed in alternative spaces in the Compound car park.</p> <p>The Away team arrive by coach and will be directed to the Away Team Directors Stand changing facilities after undergoing health assessment and temperature monitoring in the area directly behind the Directors Stand entrance area off the Main Entrance.</p> <p>Appropriate COVID-19 precautions signage displayed within car parks and entrance areas.</p>	Controls implemented Risk is Low		<p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>2</p>

National League Behind Closed Doors Match Day General Risk Assessment.

Area/Activity	Significant Hazards	Control Measures (existing and further controls required in bold)	Residual Risk Rating	Validation Signed/Dated	012 N/A
Player and Staff Areas	COVID-19	Players and key support staff will have access to the RED ZONE.	Controls implemented Risk is Low		2
		Based on capacity calculations to permit adequate social distancing, the home team may seek to utilise the Geoff Chapple Lounge and medical room off the concourse under the Leslie Gosden Stand. The away team are to use the home and away changing facilities under the Directors Stand as appropriate.			2
		Staggered use of RED ZONE areas is planned when social distancing cannot be achieved, i.e. use of the tunnel on walk out and walk in.			2
		All Matchday staff and players in these areas are to wear face masks. Surgical style protective gloves will be allocated where required.			2
		Seats for use are to be clearly identified to ensure effective distancing.			2
		A cleaning and hygiene station will be provided within each facility for the effective cleaning of touch points, hands and other hard surfaces. This is checked and restocked as required and checked throughout			2
		Directors and Family Stand seating behind the dugouts is to be used to permit social distancing not achievable within the dugouts.			2
		Social distancing (2m) is to be maintained when showering. Only three persons in showering area at any one time.			2
Following review by a competent person, some fire doors and windows are to be held open to minimise hand contact risk. These are in occupied areas only and arrangements are in place for their immediate closure in the event of fire.	2				
Match Officials	COVID-19	Match Officials have access to the RED ZONE	Controls implemented Risk is Low		2
		Match Officials will use the normal changing facilities with social distancing precautions marked out in line with occupancy calculation.			2

National League Behind Closed Doors Match Day General Risk Assessment.

Area/Activity	Significant Hazards	Control Measures (existing and further controls required in bold)	Residual Risk Rating	Validation Signed/Dated	012 N/A
		A cleaning and hygiene station is available within facilities.			2
Pitch/Game precautions	COVID-19	Prior to, and during drinks break and half time, the balls, goalposts and corner flag touch points will be sanitised by dedicated playing support staff holding RED designation.	Controls implemented Risk is Low		2
		Coaches should ensure that social distancing is maintained during group/team talks as well as warm up and cool down sessions. The sharing of water bottles and other personal items is prohibited. Personal drink bottles have been supplied and should be clearly marked to avoid this happening by mistake			2
		Players are not to engage in unnecessary contact, i.e. team celebrations and maintain social distancing while not under game conditions.			2
		Safety briefings prior to competitive activities should be provided reminding participants of The FA 'Code of Behaviour'. Match preparation meetings by Match day Officials should be held pitch side or in allocated stand.			2
		Pre-match handshakes will not happen. Instead players will be asked to hand-sanitise before kick-off.			2
		Only coaches and medical team allowed in the dugout area and to Socially Distance adhering at least to the 1m+ guidance. All substitutes to sit in allocated stand or remain behind the barrier within the Red Zone.			2
		Goalkeepers to disinfect their gloves regularly.			2
Isolation Room	COVID-19	Isolation rooms are provided to temporarily isolate persons showing symptoms once they have entered the ground. The isolation rooms are located as follows: Players, Playing Staff and Officials (RED) – Directors Lounge Staff and visitors – Reception Office underneath Control Room by gate one.	Controls implemented Risk is Low		2

National League Behind Closed Doors Match Day General Risk Assessment.

Area/Activity	Significant Hazards	Control Measures (existing and further controls required in bold)	Residual Risk Rating	Validation Signed/Dated	012 N/A
		<p>The Players' Medical Team overseen by the Club Doctor will handle player illness. Other cases will be handled by the Club first aid staff on duty.</p> <p>Appropriate personal protective equipment validated by the Club Doctor will be available to medical and first aid staff.</p>			2 2
Cleaning Procedures	COVID-19	<p>Prior to the event, key risk areas are to be deep cleaned and sanitised following UK Government procedures for non-healthcare premises. These are to include dressing rooms, dugout areas used by players and officials, areas used by broadcasters.</p> <p>Cleaning will be undertaken in line with a schedule and cleaning records will be maintained. Adequate cleaning materials are provided at appropriate locations and cleaning methodologies are understood by staff.</p> <p>Goal posts, corner flags and balls are to be cleaned by dedicated member of the home player support team.</p> <p>Cleaning staff will be present throughout the event to clean and disinfect key areas including touch points. They will be wearing suitable disposable face coverings and latex gloves.</p> <p>Arrangements are in place for emergency deep cleaning, i.e. of the isolation facilities should they be used, and any areas suspected of being significantly contaminated.</p> <p>Suitable arrangements are in place for cleaning material waste disposal, including double bagging and tying of bags prior to disposal.</p>			2 2 2 2 2 2
Event Duration	Heat, stress and dehydration. Cold, immobility (Players, visitors and staff)	<p>Event of limited duration.</p> <p>Regular planned breaks available for staff; staggered and social distancing procedures in place.</p> <p>All persons are encouraged to leave the ground as soon as possible</p>	Controls implemented Risk is Low		2 2 2

National League Behind Closed Doors Match Day General Risk Assessment.

Area/Activity	Significant Hazards	Control Measures (existing and further controls required in bold)	Residual Risk Rating	Validation Signed/Dated	012 N/A
		after the match and essential post-match functions, i.e. media interviews.			
Fire/Major Incident	<p>Burns Smoke inhalation Death Terrorist attack</p> <p>Social distancing compromised.</p>	<p>Risk to life is minimal in BCD situation due to limited numbers of persons on the ground.</p> <p>The ground is subject to fire risk assessment in line with current regulatory requirements.</p> <p>It is deemed acceptable to keep some fire doors open during the event in view of the risks associated with hand contact and the behind closed doors nature of the event. See Operational Plan/Fire Safety plan. All areas are supervised, and arrangements are in place to close doors immediately in the event of activation of the fire alarm.</p> <p>Fire systems are inspected and tested by competent persons at appropriate frequency. Records are maintained.</p> <p>The ground will be subject to a suitable, documented pre-event fire safety check undertaken by a Operations Manager.</p> <p>In house testing/checking arrangements are in place and records are maintained.</p> <p>Safety Stewards training in specific BCD emergency evacuation procedures.</p> <p>Adequate provision of portable fire extinguishers located appropriate to fire risk.</p> <p>Directional fire signage in place.</p> <p>Staff and Safety Stewards are trained in fire and emergency procedures.</p> <p>No-smoking/vaping policy in place and enforced by stewards in all but designated areas</p>	<p>Controls implemented Risk is Low</p>		<p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>2</p>

National League Behind Closed Doors Match Day General Risk Assessment.

Area/Activity	Significant Hazards	Control Measures (existing and further controls required in bold)	Residual Risk Rating	Validation Signed/Dated	012 N/A
		<p>Suitable emergency procedures are in place for the co-ordinated evacuation of the Ground in the event of emergency.</p> <p>Major incident plan in place for co-ordinated and multi-agency response and evacuation in the event of major incident or terrorist event.</p> <p>Isolation of areas due to COVID-19 precautions assessed to ensure no evacuation routes are compromised.</p>			<p>2</p> <p>2</p> <p>2</p>
<p>Medical Provision and First Aid</p>	<p>Injury</p> <p>Medical condition</p> <p>COVID-19</p>	<p>The Club Doctor determines and oversees matchday medical and first aid protocol arrangements supported in line with the club Physios. This considers additional measures to minimise COVID-19 risk to patients and medical/first aid staff.</p> <p>Precautions are in place to exclude clinically vulnerable and clinically extremely vulnerable as defined by PHE.</p> <p>The Woking FC Medical Plan is regularly revised in view of the current UK Government, Public Health England and SGSA COVID-19 Guidance.</p> <p>Where an EMT pitch-side paramedic is required to attend to players and match officials, they will be operating in the RED ZONE and will be subject to the same temperature checks and health screening as players and staff. They are to wear full PPE in line with PHE requirements.</p> <p>An EMT Crewed Ambulance is available for players and staff <i>as required</i>. The crew will have AMBER status and will not enter any RED areas unless a life-threatening situation occurs.</p> <p>Other staff, visitors and contractors will receive treatment within the first aid facility off the Directors Stand/Moaners Corner. This is arranged to permit effective treatment with adequate hygiene and separation arrangements based on a low risk of usage due to the low number of attendees to the ground.</p>	<p>Controls implemented Risk is Low</p>		<p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>2</p>

National League Behind Closed Doors Match Day General Risk Assessment.

Area/Activity	Significant Hazards	Control Measures (existing and further controls required in bold)	Residual Risk Rating	Validation Signed/Dated	012 N/A
		Adequate personal protective equipment will be available for all medical and first aid personnel based on risk assessment and detailed within the revised medical plan.			2
		Adequate arrangements are in place for the disposal of used medical materials			2
Inclement Weather	Physical injury Property Damage Event abandonment	Weather forecast reviewed pre-event. Games are cancelled and rescheduled in the event of severe weather conditions.	Controls implemented Risk is Low		2
		Officials will suspend games in the event of severe weather conditions.			2
		Lightning protection fitted to buildings/structures is inspected and maintained by a competent person.			2
		Staff and stewards wear appropriate seasonal clothing.			2
		Abandonment considered by event officials as required.			2
		Adequate medical cover available in the event of injury (storm/localised flooding etc)			2
		Contingency plans in place for match abandonment.			2
Slips/Trips/Falls	Various ranging from minor to major injury.	All areas are regularly monitored for presence of slip/trip hazards. These are reported for attention by maintenance as required.	Controls implemented Risk is Low		2
		Defects are cordoned off or otherwise isolated as required. Lighting levels are adequate.			2
		Changes in level are clear and marked/highlighted or signed as necessary.			2
		Match broadcasting reduces the risk of fans attending outside the	Controls implemented		2

National League Behind Closed Doors Match Day General Risk Assessment.

Area/Activity	Significant Hazards	Control Measures (existing and further controls required in bold)	Residual Risk Rating	Validation Signed/Dated	012 N/A
Broadcasting (Streaming)	Work at height Structural collapse COVID -19	<p>ground.</p> <p>Broadcasters will have access to the designated AMBER ZONE. They will be prior approved and display club accreditation in addition to ID.</p> <p>Staff will complete health declaration and be subject to infra-red temperature check on entry.</p> <p>Entry and departure timings will be staggered to minimise contact of persons and associated risks.</p> <p>Broadcasting staff are required to wear suitable face covering and latex gloves as required; to be provided by filming company or by Woking FC where appropriate.</p> <p>The broadcasting crew compound is to be located in the Gravel Car Park with access from Kingfield Road.</p> <p>General broadcasting risk assessments submitted to the Club for review and approval where appropriate.</p> <p>Work at height is controlled and monitored; fall protection and contingency arrangements in place for TV platforms.</p> <p>Specific COVID-19 precautions risk assessment to be shared with and approved by the Club in advance for outside companies.</p> <p>All cabling and scaffolding installed by competent persons and certified.</p> <p>Adequate arrangements are in place for the security of the broadcasting compound, vehicles and associated facilities.</p>	Risk is Low		2 2 2 2 2 2 2 2 2
Press	COVID-19	<p>Press (written) will park in the front or gravel car park accessed via Kingfield Road and be subject to health assessment and temperature checks as above.</p> <p>Media access to the Laithwaite Stadium is via the Players Entrance by</p>	Controls implemented Risk is Low		2 2

National League Behind Closed Doors Match Day General Risk Assessment.

Area/Activity	Significant Hazards	Control Measures (existing and further controls required in bold)	Residual Risk Rating	Validation Signed/Dated	012 N/A
		<p>Gate 1.</p> <p>Written Press to be accommodated in designated areas away from player areas. They will have access to AMBER ZONE only.</p> <p>The number of attendees is limited to ensure social distancing requirements can be met. See Operational Policy.</p> <p>Cleaning materials are available for the sanitising of equipment as required at the point of entry and throughout the stadium media area.</p> <p>Face masks are required to be worn in all areas.</p> <p>Post-match interviews etc are to be supervised by the Club Media Staff within the player area and 2m social distancing will be enforced.</p>			2 2 2 2 2
Security	<p>Unauthorised access</p> <p>Confrontation</p> <p>COVID-19</p>	<p>Security is in-house, and face coverings and masks are available as required.</p> <p>Security staff will be subject to health declaration and temperature checking on arrival. Access to the Laithwaite Stadium is via the Players Entrance by Gate 1.</p> <p>No crowd management function: ground security is the main role. Only experienced stewarding staff are to be utilised.</p> <p>Staff deemed to be high risk due to age or underlying health status will not be used during this period.</p> <p>The risk of confrontation/conflict from invited persons is low.</p>	<p>Controls implemented</p> <p>Risk is Low</p>		2 2 2 2 2
Disabled Visitors	<p>Access</p> <p>Emergency evacuation</p>	<p>Adequate arrangements are in place to accommodate disabled visitors to the Ground.</p> <p>The Club operate a Personal Emergency Evacuation procedure. Social distancing arrangements apply as far as possible should disabled persons require any assistance whilst at the Ground.</p>	<p>Controls implemented</p> <p>Risk is Low</p>		2 2

National League Behind Closed Doors Match Day General Risk Assessment.

Area/Activity	Significant Hazards	Control Measures (existing and further controls required in bold)	Residual Risk Rating	Validation Signed/Dated	012 N/A
	COVID -19	As only invited persons attend BCD matches any special requirements will be considered by the Club and individually risk assessed prior to arrival on a case by case situation.			2
Grounds Staff	Injury thorough use of equipment COVID-19 infection.	Normal controls are implemented with respect to the use and maintenance of equipment. Risk assessments and safe systems of work are in place and reviewed as required. Grounds staff are trained and competent in grounds maintenance functions and are adequately supervised. No machinery is used during the match day build up or game periods, and there is no risk to visitors Ground staff are subject to health declaration and temperature checks on entry and are aware of self-isolation rules. Face coverings and latex gloves are issued as additional precautions. Grounds staff practice social distancing of 2m and do not share equipment and materials as far as possible. If essential, touch points are cleaned between use. Ground staff will be responsible for providing cleaned balls should a ball exit the field of play into stand areas. They will also recover and clean/disinfect balls as required. They will wear at least the minimum expected PPE of gloves, mask and disposable apron when cleaning.	Controls implemented Risk is Low		2 2 2 2 2
Maintenance	Injury Electrocution COVID -19	Structural elements on the ground and equipment are serviced and maintained at appropriate intervals in line with ground certificate and statutory requirements. Records are maintained. Electrical installation and equipment is inspected, tested, and certified as required by competent persons.	Controls implemented Risk is Low		2 2

National League Behind Closed Doors Match Day General Risk Assessment.

Area/Activity	Significant Hazards	Control Measures (existing and further controls required in bold)	Residual Risk Rating	Validation Signed/Dated	012 N/A
		<p>Maintenance team limited to essential skeleton team and subject to entrance health status and temperature check.</p> <p>Essential/emergency tasks will be undertaken in line with normal procedures and risk assessment.</p> <p>Social distancing will be always be maintained. Tasks involving close contact, i.e. team lifting etc will not be undertaken.</p> <p>Face masks and latex gloves are issued to maintenance staff.</p>			2 2 2 2
Catering/Hospitality	COVID-19 infection	<p>Kitchen facilities are open for basic hospitality for directors/ staff who have travelled distances. They will be individually served by minimal Woking FC staff who hold the relevant Food Safety Certificates.</p> <p>Players and Match Officials will bring in their own labelled/identifiable drinking bottles.</p> <p>No mobile catering units will operate on the ground or in the vicinity of the ground under current rules.</p>	Controls implemented Risk is Low		2 2 2
Deliveries/Post	COVID-19	<p>Deliveries are not permitted on matchday weekends or during evening kick off times.</p> <p>COVID-19 precautions in relation to receipt and handling of post remain implemented</p>	Controls implemented Risk is Low		2 2
Contactors	<p>Various Accident/Injury</p> <p>COVID-19</p>	<p>Approved contractors are used and issue risk assessments and supporting safety information prior to work.</p> <p>Only invited 'essential' contractors are permitted to enter the ground on match day in line with bio-security measures. They are subject to health declaration and temperature monitoring requirements on entry.</p> <p>Emergency contractors are permitted for critical tasks. They will be subject to the pre-entry checks as detailed and accompanied whilst on site by a member of the Operations team.</p>	Controls implemented Risk is Low		2 2 2

National League Behind Closed Doors Match Day General Risk Assessment.

Area/Activity	Significant Hazards	Control Measures (existing and further controls required in bold)	Residual Risk Rating	Validation Signed/Dated	012 N/A
Structural Elements	Various	All stands and buildings at The Laithwaite Stadium are operated and maintained in accordance with the Operations Manual and tested and certified in accordance with the Manual.	Controls implemented Risk is Low		N/A
	Minor/major injuries	Annual structural survey undertaken by competent person. Remedials prioritised and actioned to meet Certificate requirements.			2
	Multiple death or serious injury	Pre-match event checks are conducted by a competent person for all emergency equipment prior to persons being allowed into the Ground.			2
		Floodlights are inspected and tested by a competent person annually. They are subject to pre-event checks. Use will be not be required due to the timing of the initial fixture.			2
Floodlights	Injury	Floodlights are inspected and tested by a competent person annually. They are subject to pre-event checks	Controls implemented Risk is Low		2
Unspecified Emergencies	Various	Lightning conductor checks are completed annually.	Controls implemented Risk is Low		2
	Minor/major injuries	Safe working procedures are in place for access. No high-level access needed during match day situation.			2
		Multiple death or serious injury			Fire evacuation procedure published and practiced prior to event and re-enforced at briefings.
		Each steward in possession of appropriate documentation to reinforce training and briefing.			2
		Fire protection systems are installed where appropriate, maintained and certificated as per Operations Manual.			2
		Major Incident Plan available for implementation if required.			2
	First Aid and other medical services on duty at the Match in	2			

National League Behind Closed Doors Match Day General Risk Assessment.

Area/Activity	Significant Hazards	Control Measures (existing and further controls required in bold)	Residual Risk Rating	Validation Signed/Dated	012 N/A
		content and will include social distancing measures. Green Zone: The Green Zone will be all areas outside the Laithwaite Community Stadium footprint. There is no common area required for public access so the entire Stadium will be locked down to either Red or Amber Accredited Persons only.			2
Recommended Personnel numbers	Various Security/integrity, Safety COVID-19 Infection, Injury	Stadium Security Media Groundsmen Medical Support Staff	Controls implemented Risk is Low		1 Variable game to game.

ACTION PLAN

Recommended Action	Person(s) responsible	Date of Completion	Signed	Matrix Score
Validate all controls on implementation	COVID-19 Officer	30/09/2020	ND	
	COVID-19 Medical Officer	30/09/2020	DrCG	
	Safety Officer	30/09/2020	DC	

National League Behind Closed Doors Match Day General Risk Assessment.

--	--	--	--	--



August 2020